ACCREDITED
EDUCATION & TRAINING AUSTRALIA PTY LTD

2/149 Anderson Road, Sunshine VIC, 3020
Phone: 03 9310 1650
EMAIL: admissions@aeta.vic.edu.au

Application Form – International Student

Personal Details

1. **Enter your full name**
   Family Name (surname)_____

   Given names_____

2. **Date of Birth ____/____/_____** **Gender** □ **M** □ **F** □ Indeterminate

3. **Nationality:** _____ **Passport Number:** _____

   Visa: (Please tick): ❑ Student ❑ Tourist ❑ Working holiday ❑ Other _____
   Do you have Overseas Student Health Cover (OSHC)? □ **No** □**Yes**

   If yes, who is your provider? _____ **Membership No:** _____

   Expiry: _____/_____/_____ **(Please attach a copy of your membership details)**

   If no would you like Accredited Education & Training Australia to apply on your behalf □ **No** □**Yes**

4. **Contact details**
   Home phone _____ Work phone_____ Mobile_____

   Email address _____

5. **Address**
   Address in home country: _____

   Address in Australia: _____

   Postal address (if different from above): _____

   Emergency Contact Details:
   (LOCAL or INTERNATIONAL)
   Name: _____**Contact No:** _____

   Address: _____ **Relationship:** _____

Language and cultural diversity

6. **In which country were you born?** _____

7. **Do you speak a language other than English at home?** ❑ No ❑ Yes please specify _____

8. **English Language proficiency (if available) Result** _____**❑IELTS ❑PTE ❑CAE ❑TOEFL ❑OTHER**

Disability

9. **Do you consider yourself to have a disability, impairment or long-term condition?** ❑ Yes ❑ No

   If yes please select the area/s: ❑Hearing/deaf ❑ Physical ❑ Intellectual ❑ Learning ❑ Mental Illness ❑Acquired brain impairment ❑ Vision ❑ Medical condition ❑ Other _____

Schooling

10. **What is your highest COMPLETED school level? (Tick ONE box only)**
    ❑ Year 12 or equivalent ❑Year 11 or equivalent ❑Year 10 or equivalent ❑Year 9 or below ❑Never attended school

Previous qualifications achieved

11. **Have you SUCCESSFULLY completed any of the qualifications listed below** ❑ No ❑ Yes (please tick below)

    ❑ Bachelor degree or higher degree ❑ Advanced diploma or associate degree
    ❑ Diploma (or associate diploma) ❑ Certificate IV (or advanced certificate/technician)
    ❑ Certificate III (or trade certificate) ❑ Certificate II ❑ Certificate I
    ❑ Other education (including certificates or overseas qualifications not listed above)

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Recognition of Prior Learning & Credit Transfer

12. I wish to apply for RPL: ❑No ❑Yes ----- I have attached my RPL Application Form
13. I wish to apply for Credit Transfer ❑No ❑Yes ----- I have attached my Credit Transfer Application Form

14. Choose you Qualification	**CRICOS Code**	**Course Duration**	**Total Fees**
❑ **CPC30620 Certificate III in Painting and Decorating**	103831D	52 weeks	**$15,000.00**
Tuition Fees include Material and Application Fees ($250 Application fee + $1000 Materials Fee **non-refundable**) ❑ Payment as per study periods* ($3,450 Term 1 +$3,450 Term 2 + $3,450 Term 3 + $3,400 Term 4 + ($250 Application fee + $1000 Materials Fee **non-refundable**)			
❑ **CPC50220 Diploma of Building and Construction (Building**)	103759G	96 weeks	**$22,000.00**
Tuition Fees include Material and Application Fees ($250 Application fee + $800 Materials Fee **non-refundable**) ❑ Payment as per study periods* ($3,500 Term 1 +$3,500 Term 2 + $3,500 Term 3 + $3,500 Term 4 + $3,500 Term 5 + $3,450 Term 6 ($250 Application fee + $800 Materials Fee **non-refundable**)			
❑ **CPC50210 Diploma of Building and Construction (Building**)	099369D	96 weeks	**$22,000.00**
Tuition Fees include Material and Application Fees ($250 Application fee + $800 Materials Fee **non-refundable**) ❑ Payment as per study periods* ($3,500 Term 1 +$3,500 Term 2 + $3,500 Term 3 + $3,500 Term 4 + $3,500 Term 5 + $3,450 Term 6 ($250 Application fee + $800 Materials Fee **non-refundable**)			
❑ **CPC40110 Certificate IV in Building and Construction (Building)**	099368E	52 weeks	**$15,000.00**
Tuition Fees include Material and Application Fees ($250 Application fee + $800 Materials Fee **non-refundable**) ❑ Payment as per study periods* ($3,500 Term 1 +$3,500 Term 2 + $3,500 Term 3 + $3,450 Term 4 + ($250 Application fee + $800 Materials Fee **non-refundable**)			
❑ **CPC40120 Certificate IV in Building and Construction**	103790H	52 weeks	**$15,000.00**
Tuition Fees include Material and Application Fees ($250 Application fee + $800 Materials Fee non-refundable) ❑ Payment as per study periods* ($3,500 Term 1 +$3,500 Term 2 + $3,500 Term 3 + $3,450 Term 4 + ($250 Application fee + $800 Materials Fee non-refundable)			
❑ **RII60520 Advanced Diploma of Civil Construction Design**	107306D	104 Weeks	**$22,000**
Tuition Fees include Material and Application Fees ($250 Application fee + $800 Materials Fee **non-refundable**) ❑ Payment as per study periods* ($3,492 Term 1 +$3,492Term 2 + $3,492 Term 3 + $3,492 Term 4 + $3,492 Term 5 + $3,490 Term 6 ($250 Application fee + $800 Materials Fee **non-refundable**)			

*__Please note:__ Course duration include scheduled holiday periods. **Please note:** Application and Material fees are non-refundable

Payment Options prior to commencement: ❑In full ❑Half ❑Study period (see chosen qualification/s) ❑Payment plan

Preferable intake: ❑Jan ❑Feb ❑Mar ❑Apr ❑May ❑Jun ❑Jul ❑Aug ❑Sep ❑Oct ❑Nov ❑Dec

Preferable Year: ❑2021❑2022 ❑2023❑2024 ❑2025

Entry Requirements

- Successful completion of Year 11 or the equivalent level of study
- Minimum English level of IELTS 6 or equivalent
- 18 years of age or above

Entry Requirements for Advanced Diploma of Civil Construction Design

- Successful completion of Year 11 or the equivalent level of study
- Successful completion of AQF Level 4 or above qualification

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- Minimum English level of IELTS 5.5 or equivalent
- 18 years of age or above

Study reason

15. Of the following categories, select the one which BEST describes the main reason you are undertaking this course

❑To get a Job ❑To develop my existing business ❑ To start my own business ❑ To try for a different career ❑ To get a better Job or Promotion ❑It is a requirement of my current job ❑ I wanted extra skills for my job ❑To get into another course of study ❑For personal interest or self-development ❑Other reasons

Employment

16. Of the following categories, which BEST describes your current employment status?

❑ Full-time employee ❑ Part-time employee ❑ Self employed – not employing others ❑ Self employed – employing others ❑ Employed – unpaid worker in a family business ❑ Unemployed – seeking full-time work ❑ Unemployed – seeking part-time work ❑ Not employed – not seeking employment

Unique Student Identifier (USI)

17. From 1 January 2015, we - Accredited Education & Training Australia Pty Ltd, can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVER. If you have not yet obtained a USI you can apply for it directly at http://www.usi.gov.au/create-your-USI/ on computer or mobile device. Please note that if you would like to specify your gender as 'other' you will need to contact the USI Office for assistance.

Enter your Unique Student Identifier (USI) (if you already have one)

You may already have a USI if you have done any nationally recognised training, which could include training at work, completing a first aid course or RSA (Responsible Service of Alcohol) course, getting a white card, or studying at a TAFE or training organisation. It is important that you try to find out whether you already have a USI before attempting to create a new one. You should not have more than one USI. To check if you already have a USI, use the 'Forgotten USI' link on the USI website at https://www.usi.gov.au/faws/i-have-forgotten-my-usi/

If you do not have a USI, you can apply at www.usi.gov.au Accredited Education & Training Australia Pty Ltd can apply to the Student Identifiers registrar on your behalf for a USI. You will be required to complete Unique Student Identifier Application Form

1. Additional Fees and Charges

Re-Issue of Testamurs / Statements of attainment - $50 each copy
Reassessment Fee $220.00 (after second attempt)
RPL Fee $250.00 per unit
Re-Issue of Student Card $20.00
Late payment of semester fees - $250.00 per instalment
Course Cancellation $200.00
Change to CoE $200. Not applicable where support has been provided to achieve learning outcomes.
Unit re-enrolment fee $500.00 (for students who exceed the maximum duration period)
Re-activation of learning platform $250.00

Privacy Statement & Student Declaration

VET Data Use Statement

Under the Data Provision Requirements 2012 and National VET Data Policy (which includes the National VET Provider Collection Data Requirements Policy), Registered Training Organisations are required to collect and submit data compliant with AVETMISS for the National VET Provider Collection for all Nationally Recognised Training. This data is held by the National Centre for Vocational Education Research Ltd (NCVER), and may be used and disclosed for the following purposes:

· populate authenticated VET transcripts;

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- facilitate statistics and research relating to education, including surveys and data linkage;
- pre-populate RTO student enrolment forms;
- understand how the VET market operates, for policy, workforce planning and consumer information; and
- administer VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au)

Personal information is collected solely for the purpose of operating as a Registered Training Organisation under the Australian Quality Training Framework administered - the registering authority. Personal information about the student may be shared between the registered provider and the Australian Government and designated authorities and, if relevant, the Tuition Protection Service. This information includes personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by the student of a student visa condition pursuant to obligations under the ESOS Act and the National Code

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act 2000 and the National Code 2018; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Service. In other instances, information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.

Student Declaration and Consent

In signing this Application Form,

- I confirm I have been provided the necessary information to make an informed choice into the qualification/s for which I am applying including, entry requirements, course duration, modes of study and assessment requirements
- I have a genuine interest in studying the course, and I have the financial capacity to meet tuition fees, living expenses, travel expenses, Overseas Student Health Cover for the duration of my studies.
- I understand that I can pay full fees if I wish to, but I am not required to pay more than 50 per cent up front. I also agree to pay tuition fees as they become due.
- I understand that the application fee is payable at the time of lodging the application form and is non-refundable.
- I understand that the material fee is payable upon commencement and is non-refundable.
- I can view current policies and procedures online at www.aeta.vic.edu.au:
- The college has permission to use any photographic image on which you may appear on marketing and advertising materials;
- Accredited Education & Training Australia Pty Ltd is required, under s19 of the ESOS Act, to tell the Department about changes to student's enrolment; and any breach by students of student visa conditions relating to attendance or satisfactory academic performance;
- I understand that Accredited Education & Training Australia Pty Ltd has access to my personal information for the purpose of verifying the USI number.
- As an overseas student or intending overseas student, while in Australia and studying, I must notify Accredited Education & Training Australia Pty Ltd within 7 days of any changes to my contact details including:
  - my current residential address, mobile number (if any) and email address (if any)
  - who to contact in emergency situations
  - any changes to those details, within 7 days of the change being made
- I declare that the information I have provided to the best of my knowledge is true and correct.
- I acknowledge that providing false information and /or failing to disclose any information relevant to my application for enrolment and /or failure to complete an application form may result in the withdrawal of any offer
- I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

Student Name: ……

Student Signature [or electronic acknowledgement] …… ……

Date ……

OFFICE USE ONLY
Documents attached: Passport and Visa YES ☐ NO☐ STAFF INITIAL: _____

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IELTS or Equivalent (or Australian AQF Qualification IV or above)	YES☐	NO☐	STAFF INITIAL: _____
High School Certificate	YES☐	NO☐	STAFF INITIAL: _____
AETA's Determining Suitability Assessment	YES☐	NO☐	STAFF INITIAL: _____